



Public Service of Papua New Guinea

**POSITION VACANCY
MANAGING DIRECTOR
MINERAL RESOURCES AUTHORITY
EXECUTIVE LEVEL 5**



"National Public Service is an equal opportunity employer and encourages both men and women to apply."

The Mineral Resources Authority ("MRA") Board pursuant to the *Public Service Management Act 1995 (as amended)*, the *Regulatory Statutory Authorities (Appointments to Certain Offices) Act 2004* and the *Mineral Resources Authority Act 2018* ("MRA Act") is seeking a highly qualified and experienced executive for the role of Managing Director of MRA.

The MRA is a Regulatory Statutory Authority established by the MRA Act in 2005. It is a statutory organisation, mandated to provide strategic direction to the Board and the Executive Management team in developing and maintaining a long-term strategic plan, annual operating plan and capital plan for MRA that includes goals, strategies and performance measures for all aspects of MRA operations including the overall National Government's focus of the PNG mining sector.

In accordance with Section 21 of the MRA Act, the Managing Director is the Chief Executive Officer and carries overall responsibility for providing strategic leadership to the Mineral Resource Authority (MRA) creating a clear corporate vision and culture upon which the Authority will be managed and progressively developed as expected by the stakeholders.

Qualifications:

The suitable Applicant must (but not limited to):

- (a) meet the PNG Public Service minimum person's specification and possess Post graduate qualifications from recognised universities; and
- (b) have advanced experience with finance, budgeting, and cost management and a minimum of ten (10) years of executive management experience and leadership roles in similar organisations; and
- (c) have a strong understanding and knowledge of the mining industry, a proven record in liaison between the industry and other stakeholders, and a proven record of strategic planning and policy development.

Application Process:

As part of the requirements, applicants are advised to submit the following documents;

- (i) Letter of Application and Updated Curriculum Vitae (CV).
- (ii) Police clearance obtained from Fraud and Anti-Corruption Office (must be within the last 6 months and up to date).
- (iii) Medical clearance obtained from recognised medical practitioners authorised by the Secretary for the Department of Health.
- (iv) Two (2) Character References and two (2) Professional References from previous employers confirming managerial competence and achievements (must be within the last 2 years).

Copies of the National Gazette detailing the Job Description and minimum person's specification can be obtained from the Mineral Resources Authority Board's website <https://www.mra.gov.pg> or email Manager, Human Resources Branch, **Ms. Asha Awaita** on aawaita@mra.gov.pg or contact on number: **3213511**.

Applications close at **5.00pm on Friday, 7th July 2023**. Completed applications (2 signed copies) must have the qualifications/documents commissioned and be addressed and hand delivered to:

**THE INTERIM BOARD CHAIRMAN
(DEPUTY BOARD CHAIRMAN)
Mineral Resources Authority Board
PO Box 1906
PORT MORESBY
National Capital District**